

## Scrutiny Standing Panel Agenda



### **Services for Older People and Disabled People Task and Finish Panel Tuesday, 5th September, 2006**

**Place:** Committee Room 2, Civic Offices, High Street, Epping

**Time:** 7.00 pm

**Democratic Services  
Officer:** Simon Hill Ext 4249 - Senior Research and Democratic  
Services Officer  
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#### **Members:**

Councillors Mrs S Perry (Chairman), Mrs J H Whitehouse (Vice-Chairman), D Bateman,  
Mrs A Cooper, Mrs A Grigg, P House, D Kelly, P Turpin and K Wright

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#### **1. APOLOGIES FOR ABSENCE**

#### **2. MINUTES OF THE LAST MEETING 20 JULY 2006**

To agree the notes of the last meeting (to be circulated separately).

#### **3. SUBSTITUTE MEMBERS**

#### **4. DECLARATIONS OF INTEREST**

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a

matter.

#### **5. TERMS OF REFERENCE (Pages 3 - 4)**

Since the last meeting of the panel, the Chairman (Councillor S. Parry) and Vice Chairman (Councillor J. Whitehouse) have met with the Joint Chief Executive Committee to review the terms of reference. This was done in recognition of the wide scale nature of the topics which could potentially be covered by this Panel and the need to put some reasonable and realistic constraints on the process if the topic was to be manageable within the task and finish process. A revised draft of the terms of reference are attached for consideration and approval.

#### **6. FEEDBACK**

Feedback on member visit since the last meeting – it is understood these include:-

- Epping Forest Sheltered Housing Forum
- Careline/Parsonage Court Day Club
- Older People's Advisory Group
- Others?

#### **7. REVIEW OF SERVICES PROVIDED BY THE DISTRICT COUNCIL**

To note the attached schedules and to identify any areas where the panel would like further information:-

Annex 1	Environmental Services
Annex 2	Financial Services
Annex 3	Housing Services
Annex 4	Leisure Services
Annex 5	Supporting People Briefing Note

These annexes are available from Committee Section for none members of the Panel.

#### **8. REVIEW OF SERVICES**

Review of services provided by voluntary action Epping Forest and other previous suppliers via the council's grant aid scheme.

To note the attached schedule (Annex 6 for Panel members) and to identify any areas where the panel would like further information.

#### **9. ANY OTHER BUSINESS**

#### **10. DATES OF FUTURE MEETINGS**

To be agreed.